

Annex 1. HANDBOOK FOR FAMILIES AND STUDENTS:

OPERATIONAL INDICATIONS OF PREVENTION MEASURES AND ANTI-COVID RULES

1. Parents, as required by ISS Covid19 Report no. 58/2020, measure the body temperature of their children every morning, before sending them to school. In case it is higher than 37.5 ° or other symptoms are present (e.g. cough, headache, gastrointestinal symptoms, sore throat, difficulty in breathing, muscle pain, nasal congestion, chills, loss or decrease in smell or taste, diarrhea) the students have to stay at home.

2. Parents must absolutely not send children to school with fever over 37.5 ° or other symptoms (e.g. cough, headache, gastrointestinal symptoms, sore throat, difficulty in breathing, muscle pain, nasal congestion, chills, loss or decrease in smell or taste, diarrhea).

3. Parents must communicate immediately, to the email address MBIC8GB006@ISTRUZIONE.IT, to The Head Teacher, to the Covid Referent Mr Caponnetto for the school Confalonieri, Mrs Artesani for the school Volta; Mrs Alitta for the school De Amicis) in case, respectively, a pupil turns out to have had a close contact with a confirmed Covid 19 case.

4. All pupils must be equipped by their family with disposable masks, preferably surgical or other type (e.g. washable, in which case the family will have to wash and disinfect the mask every day), to be used when entering, leaving, moving inside the school.

On occasions when it is allowed to remove it (during the meal), it must be kept taking care to preserve it from a hygienic point of view.

To this end, it seems appropriate to place it inside a personal bag (e.g. for food).

The school will distribute surgical masks, based on availability resulting from deliveries by the Extraordinary Commissioner.

Following the new provisions introduced by the Prime Ministerial Decree of 3 November, the use of masks at school was confirmed regardless of distance conditions.

Therefore, it is specified that starting from primary school, the mask must always be worn even when the pupils are seated at the desk, as indicated in Note no. 1994 of 9 November 2020, transmitted as an attachment.

5. Parents are not allowed to bring school material to school in case of forgetfulness of the students and they are requested not to come to school unless they have been summoned or for urgent reasons.

6. Pupils should avoid sharing their school material with their peers.

7. The didactic material in each class cannot be shared with other classes. It will not be possible to leave school material and personal effects (jackets, scarves ...) to allow the everyday disinfection.

8. The air change will be carried out to provide adequate ventilation of the rooms, at least every hour for at least 10 minutes, both during class hours and during breaks, and whenever considered necessary.

9. Access to bathrooms, in order to avoid gatherings, will also be allowed during the hours of lesson, with the authorization of the teacher and under the supervision of non-teaching staff.

10. Pupils must wash their hands thoroughly every time they go to the bathroom. In every classroom and in the common spaces is available a dispenser with disinfectant gel.

11. The water bottles of the students must be identifiable with their name and surname.
12. Students may not use the vending machines for drinks and snacks for any reason.
13. Coats or jackets should be placed on the hanger inside a bag brought from home, and a label must be affixed on it.
14. Desks must be strictly kept in the position in which they are found in the classrooms. The arrangement of desks and chairs must not be changed. On the floor stickers are arranged for the front legs of the desks.
15. Parents should provide a constant educational action to make their children avoid gatherings, respect safety distances, wash their hands and / or use gel, sneeze or cough in disposable paper towels (provided by the family) or in the bend of the elbow, avoid touching mouth, nose and eyes with their hands.
16. The entrances and exits must take place in an orderly manner, strictly following the routes and the instructions of the school staff and each student must correctly wear the mask.
17. Parents must strictly enforce the respect of entry times in their children.
18. The parent, after having accompanied or picked up their children, should avoid hanging around the school buildings (sidewalks, parking lots, squares, etc.).
19. The student who shows symptoms compatible with those of COVID infection, will be immediately accompanied to the environment used for this purpose and isolated, according to the instructions of the safety protocol issued by the Ministry and the Scientific Technical Committee. The family, that will be notified immediately, is required to collect the minor as soon as possible. To such purpose, it is essential to ensure the constant availability of a family member or delegate during school hours. It is recommended to refer to the official documents (latest: ISS report no. 58/2020, Updated guidelines of the ATS of Monza and Brianza <https://www.ats-brianza.it>). In case of short absences, families will have to justify the absence indicating the reason:
 - Personal or family reasons;
 - Health reasons NOT attributable to COVID and declaring to have consulted the pediatrician (PLS) or the family doctor (GP).
20. As required by the MI Security Protocol of 06/08/2020, << The specific situations of pupils in conditions of frailty will be evaluated in conjunction with the Prevention Department territory and the pediatrician / family doctor, always maintaining the obligation for the family itself to represent this condition to the school in written and documented form >> as indicated in the Circ. n.348 / S of 29/08292020.

This document may undergo changes and additions during the year on the basis of any new needs, ministerial provisions or the evolution of the health emergency from SARSCoV-2.